

**CHELTENHAM CIVIC SOCIETY TRUSTEES' MEETING
20 August 2024 via Zoom**

RECORD OF DECISIONS

Present: Andrew Booton (Chair), Steve Bryson, Hugh Curran, Sarah Harvey, Dave Shelmerdine

Apologies for Absence: Claire Attenborough

Declarations of Interest No declarations of interest were made.

Item	Key Points	Decisions and Actions
1. Introduction	<ul style="list-style-type: none"> Ideas needed to recruit new trustees and volunteers. 	All
2. Record of Decisions	<ul style="list-style-type: none"> RoDs of July meeting were agreed. 	
3. Matters Arising	<ul style="list-style-type: none"> All items are covered below. 	
3.1 Finance Update	<ul style="list-style-type: none"> CA will this week update Trustees on CCS' financial position. 	CA to provide updated figures.
4. Updates		
4.1 Parmoor	<ul style="list-style-type: none"> LB to submit, by beginning of September, cost estimates for repairs to the parapet and porch roof. The current Letter of Intent covers all stripping-out works. Edge are currently preparing costings for the Phase 2 works i.e. the two basement flats and the remaining outstanding re-build work. This will enable the necessary mortgage application to CAF Bank. Phase 2 work is likely to commence in late September. It will require a new form of contract. 	AB to pass these costings to the QS, then to Trustees, for approval.
4.2 Highways	<ul style="list-style-type: none"> GCC Highways has been unresponsive despite our best efforts to have our town centre streets improved and reinstatements properly made. 	HC to write to all CBC and GCC councillors with town centre wards to request creation of Town Centre Forum by autumn 2024.
4.3 Cavendish House	<ul style="list-style-type: none"> No further news yet from CBC or Canada Life. 	AB to monitor developments.
4.4 Communications	<ul style="list-style-type: none"> Echo interest in six stories: Cav House, Battlefield Crosses, Highways and FOI, 131 tents, Winchcombe St and B&W Site. 	SB to monitor and manage as required.

Item	Key Points	Decisions and Actions
4.5 HODs	<ul style="list-style-type: none"> • 73 events and venues, a new record. • Bookings are progressing well. 	SH to monitor and progress.
4.6 SSG	<ul style="list-style-type: none"> • Town Centre Forum (TCF) offers opportunity to resolve problems quickly, efficiently and less expensively. • Yet little progress has been made in last two years. 	AB/HC to draft letter to all town centre Borough and County Councillors to press for TCF formation this autumn.
4.7 Membership	<ul style="list-style-type: none"> • Main work has been on chasing subscription payments. 	HC to organise new joiners evening.
4.8 Planning Forum	<ul style="list-style-type: none"> • AB had put our concerns about the B&W site proposals to the recent CBC Planning Committee meeting. The subsequent level of Committee debate was poor, following which the developer's proposals were approved unanimously. • As a result of this and similar experiences, Trustees agreed to initiate a concerted campaign to drive improvements to CBC's approach to planning in general. This would be linked to the government's current Planning Reform agenda. • Still awaiting updates on 131's tents and Pittville Pump Room's orangery. 	AB to discuss issues, and approach for the campaign, with the CCS Planning Forum.
4.9 Battlefield Crosses	<ul style="list-style-type: none"> • Preparations were progressing well for the launch on 13 September. 	SB to monitor, and co-ordinate invitations.
4.10 Other Updates	<ul style="list-style-type: none"> • This year's Arts Market is scheduled for 7 September. • Minor aspects of the CCS web-site need updating. This includes minutes of recent Trustee meetings. 	<p>SB to liaise with SH over CCS fliers, and with CA over IT.</p> <p>SB to update as necessary.</p>
5. AOB	<ul style="list-style-type: none"> • None. 	
6. DONM	<ul style="list-style-type: none"> • Monday 16 September at 5 p.m. on Zoom. 	All