

**CHELTENHAM CIVIC SOCIETY TRUSTEES' MEETING
on 15 July 2024 via Zoom**

RECORD OF DECISIONS

Present: Andrew Booton (AB - Chair), Claire Attenborough (CA), Steve Bryson (SB), Sarah Harvey (SH), Hugh Curran (HC).

Apologies for Absence: Dave Shelmerdine (DS).

Declarations of Interest No declarations of interest were made.

Item	Key Points	Decisions and Actions
1. Introduction	<ul style="list-style-type: none"> • CCS will benefit from Peter's funeral collection at his son, Louis', suggestion. • Ideas needed to recruit new trustees and volunteers. 	
2. Record of Decisions	Taken as updates	
3. Matters Arising		
3.1 Finance Update	<ul style="list-style-type: none"> • Chris Jenkins questioned the format of our annual accounts so we agreed to change in future. He also questioned whether we might benefit from a better VAT approach. Crowe are no longer corporate supporters so low-cost access to VAT advice might be limited. 	CA to arrange for BPC to reformat accounts next FY. CA to seek advice from BPC and Chris for VAT advice and invite Chris to accompany her to any briefing.
3.2 Parmoor Update	<ul style="list-style-type: none"> • Edge is updating all drawings for LB to resubmit cost estimates. • Parapet drawings have been completed and costs awaited. • 30 July is end of present work period for insurance purposes. • Nicola Goldsmith (NG) and AB have revised internal fit out specs. 	AB to chase up. CA to seek revision and advise. NG and AB to negotiate costs.
4. Updates		
4.1 Campaigns	<ul style="list-style-type: none"> • GCC Highways has been unresponsive despite our best efforts to have our town centre streets improved and reinstatements properly made. • FOI response has shown GCC to be almost completely disengaged in the supervision of statutory undertakers, as required by New Roads and Street Works Act 1991. • Campaign proposed to compel GCC to take action on specific streets. 	AB to invite Cllr Dom Morris to visit Cheltenham to see the issues for himself and be asked to ensure action plan is implemented to improve them. HC to write to all CBC and GCC councillors with town centre wards to request creation of Town Centre Forum by autumn 2024. AB to implement highways campaign, as agreed.

Item	Key Points	Decisions and Actions
4.2 Comms	<ul style="list-style-type: none"> • Cav House street consultations on 2 consecutive days attracted 151 people, positive comments, no opponents and 87.5% approval for our proposals. • Echo interest in 6 stories: Cav House, Battlefield Crosses, Highways and FOI, 131 tents, Winchcombe St and B&W Site. 	<p>SB to distribute media release and share findings with CBC and Canada Life's development contact.</p> <p>SB to monitor and manage as required.</p>
4.3 HODs	<ul style="list-style-type: none"> • Joint launch with Public Art Trail on 11 July. • 73 events and venues, a new record. • Tickets available from 5 August. 	
4.4 SSG	<ul style="list-style-type: none"> • Town Centre Forum (TCF) offers opportunity to resolve problems quickly, efficiently and less expensively. 	<p>AB to circulate Gareth Edmundson's email with TCF spec attached.</p> <p>HC to draft letter to all town centre Borough and County Councillors to press for TCF formation this autumn.</p>
4.5 Membership	<ul style="list-style-type: none"> • 2 new (joint) members joined at the Cav House consultation. 	<p>HC to organise new joiners evening within 4 weeks at New Club with short pitch and introductions to trustees, Adrian and Rig, and seek volunteers.</p>
4.6 Planning Forum	<ul style="list-style-type: none"> • Still awaiting updates on 131's tents and Pittville Pump Room's orangery. • Winchcombe Street proposal has attracted lots of negative comments from the public. • Minor amendments have been made to the Black & White site proposal but it remains wholly unacceptable as it misses so many opportunities and will actually detract from the Conservation Area. • A proposal was discussed to install a large 'street art' mural on the Famous on The Promenade. SSG and PF to consider and offer their opinions but Trustees expressed concern that there must be a consistent message on behalf of the Society to permit a defensible position. They also expressed concern that the tagging on this building was a heritage crime that demanded police effort not an unsatisfactory escalation using street art, which would damage the building's enjoyment further. 	<p>AB to make PF aware of the importance of messaging and consistency and reiterate CCS' line that we support street art in appropriate locations, of appropriate scale and of high quality but it should not compromise the character or interpretation of listed buildings or conservation areas.</p> <p>AB to follow up his email to PCC Chris Nelson regarding a summit on vandalism and criminal damage that he pledged to host if re-elected.</p>
4.7 Any other updates	Nil.	
7. AOB	<ul style="list-style-type: none"> • Benefact Large Grants scheme is open again. 	CA and SB to submit a bid.
6. DONM	Tue 20 Aug 24 at 5 p.m.	All