

**CHELTENHAM CIVIC SOCIETY EXECUTIVE COMMITTEE MEETING ON 21 AUGUST 2023 at Parmoor**

**RECORD OF DECISIONS**

**Present** Andrew Booton (AB – Chair), Peter Sayers (PS – Vice Chair), Hugh Curran (HC) Claire Attenborough (CA), Steve Bryson (SB).

**Apologies for Absence** Ryan Farrell (RF), Sarah Harvey (SH), Phillipa Jones (PJ).

**Next Meeting** 5 p.m. on Monday 18 September 2023

**Declarations of Interest** No declarations of interest were made.

<b>Item</b>	<b>Issue</b>	<b>Key Points</b>	<b>Decisions and Actions</b>
<b>1. Introduction</b>			
<b>2. Record of Decisions</b>			
<b>3. Matters Arising</b>	Parmoor	<ul style="list-style-type: none"> <li>• Fire alarm due for annual inspection but is it worth it when it is shortly to be stripped out? Will it have implications for insurance cover? Can present fire inspection certificate be extended?</li> <li>• Richer Sounds to survey Parmoor for AV systems in main hall and meeting room 14Sep 23.</li> </ul>	<p>CA to check and advise.</p> <p>SB</p>
	Finance	<ul style="list-style-type: none"> <li>• Accounts pdf to be used for annual report.</li> </ul>	CA
<b>4. Updates</b>			
<b>Campaigns</b>	Landsdown Ind Est	NFTR	

Item	Issue	Key Points	Decisions and Actions
	Highways	<ul style="list-style-type: none"> <li>• After meeting between AB and HC with Cheltenham BID and GCC Highways Officers, a compromise scheme for The Promenade has been agreed. Bollards have already been installed across the top of the pedestrianised section to prevent through traffic and the bottom end left open, allowing deliveries but not requiring a new TRO.</li> </ul>	HC/AB to monitor and report.
<b>Events</b>		<ul style="list-style-type: none"> <li>• New events team to be established.</li> <li>• Autumn/winter programme to be put in place from Oct 23.</li> <li>• Link to visits where feasible.</li> </ul>	HC to approach New Club for venue. SH to liaise with Bowling Club for venue. SB to place recruiting note in Our Town for Events Team volunteers.
<b>SSG</b>		<ul style="list-style-type: none"> <li>• Still awaiting details of Town Centre Forum from Planning Peer Group Review.</li> <li>• Still awaiting details of proposed Successful Streets Forum from CBC.</li> </ul>	HC to monitor and report.
<b>Membership</b>		<ul style="list-style-type: none"> <li>• Affiliate Membership</li> </ul>	HC to follow up with invitation letters.
<b>Comms</b>			
<b>Planning</b>			
<b>5. Fund raising</b>		<ul style="list-style-type: none"> <li>• Orchard on hold until FR strategy finalised.</li> <li>• Green audit to be confirmed.</li> <li>• Evidence of 'outreach' efforts to be collated.</li> </ul>	
<b>6. AOB</b>			
<b>7. DONM</b>		Monday 18 September, 5 p.m. at Parmoor	All