

CHELTENHAM CIVIC SOCIETY EXECUTIVE COMMITTEE MEETING ON 12TH DECEMBER 2022 BY ZOOM

RECORD OF DECISIONS

Present Andrew Booton (AB-Chair), Peter Sayers (PS – Vice Chair), Claire Attenborough (CA- Treasurer), Mike Richardson (MR – Secretary), Steve Bryson (SB), Hugh Curran (HC), Tess Beck (TB)

Apologies for Absence Sarah Harvey (SH)

Next Meeting 5 p.m. on Monday 16th January 2023

Declarations of Interest No declarations of interest were made

Item	Issue	Key Points	Decisions and Actions
1.Introduction	1.1 Civic Voice	AGM last week focused on loss of their funds. Due diligence must be maintained by all trust volunteers, in particular those with specific responsibilities. There are proposals to replace the Sevastopol Gun outside Queen's Hotel and to erect a memorial to Sir George Dowty.	Agreed CCS will pay CV subscription one year in advance in accordance with capitation levels. Circulate Treasurer's TORs to Trustees for possible adoption in CCS – AB Supporting role only. No actions required yet.
2. Record of Decisions	14 th November	All items are covered in the agenda	

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3. Matters Arising	<p>3.1 Finance</p> <p>Membership</p> <p>Gift Aid</p>	<p>Little activity in November. Edge and Insurance payments. Interest paid into current account. Are we changing to CAF Bank? Level of borrowing that may be required. Lloyds very slow to get things done.</p> <p>HC needs more timely access to statements.</p> <p>Most membership payments will be in January. CA looking at Joint Giving and Gift Aid. Current signatories AB and CA</p>	<p>Update on Reserves for January CA</p> <p>Year to date figures. CA to HC</p> <p>Advise members of new rates - HC/CA CA</p>
	3.2 Parmoor	<p>Plans shared with Planning Forum and with members through Our Town. No gain from pre-app so will apply directly. Consultations with neighbours early January. OT link for comments, questionnaire on website back to SB.</p>	<p>Change of Use and Planning Application to CBC in December - Edge/AB</p> <p>Results of comments as a supplementary document - SB</p>
4. Updates			
4.1 Campaigns	Landsdown Industrial Estate	Nothing new to report	

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	The Minster Quarter	Wording for the signs have been agreed CCS logo included. Quote received £1500, others requested. CCS contribution offered as £200. Signs vulnerable to vandalism, needs review. Minster snagging still not completed: edging protrudes, poor quality paths. Vandalism continues on benches, no police response to CCTV.	More CCTV cameras needed. HC & AB to go on patrol with Police. Follow up with Chris Nicholson and Alex Chalk to get Police action.
	The Promenade	Reinstatements have failed repeatedly. No evident plan for correction. How do we follow up in PR terms if response is unsatisfactory?	Letter sent to Cllr Dom Morris at GCC for a detailed plan. Campaign plan to be developed -AB/SB/HC
4.2	Comms	Changing internet service provider to overcome website and download/upload delays. Our website designer recommends move to Clook; server based in Manchester close to a big hub. Alternative suggestion is Fasthost based in Gloucester.	Aim to complete by end December. Email settings will be subject to minor changes. SB/ ALL
4.3	Events	Programme to be confirmed for 2023	TB/SH
4.4	HODs	Nothing to report	

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4.5	Successful Streets Group	<p>Recent meeting for volunteers with active interest in Public Realm to improve base. Positive engagement and action. Wins recorded.</p> <p>January new launch of SSG. Likely to include sponsored tree pits in support of GCC, street furniture plan with CBC (local fabrication?), removal of vagrants' material and use of photo database to drive small improvements and quick wins. Meeting with Sam Robinson, Town Centre Manager, planned.</p> <p>Update required on Sports Direct store 3 months on.</p>	<p>Regular updates with CBC to be arranged. SSG to run a series of events that will aim to conclude with a commemoration on Civic Day - HC</p> <p>Email Max Wilkinson - AB/HC</p>
4.6	Planning Forum	<p>Next meeting will be on Tuesday 13th December. Adrian Phillips to present Cambray Riverside to CBC's Planning Committee.</p>	
4.7	Membership	<p>One new member this month. Confirm membership Individuals £20, Family £28, Corporate £150</p>	<p>Most membership renewals due January. Inform them of rates - HC</p>
4.8 Other updates	CBC Residents' Satisfaction Survey	<p>Some scepticism over data and analysis.</p>	<p>Review weighted averages and analysis – SB/AB</p>
	Blue Plaques	<p>TB/MR meeting in January with Helen Mole and Andrew Lansley to discuss mapping/self-guided tour ideas.</p>	<p>TB/MR</p>

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	Utility Cabinets	Share best practice of Bath Road utility cabinets to deter vandalism and improve street scene. Link with Street Art.	HC. Agenda Item, January.
5. Away Day		Monday 9 January 2023	All
6. Other Business	Great War Crosses	Site meeting planned for Jan 23.	SB/AB/SH/MR/Freddie Gick.